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FRISCO, CO 80443
970-668-3633

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SUITE B 105
PO BOX 2743
EDWARDS, CO 81632
970-569-3240

108 SOUTH FRONTAGE RD.W
SUITE 300
VAIL, CO 81657
970-476-7220

2472 PATTERSON RD.
UNIT 8
GRAND JCTN, CO 81505
866-358-0202

ACKNOWLEDGMENT OF RECEIPT OF NOTICE OF HEALTH INFORMATION PRIVACY PRACTICES

Effective April 14, 2003, the Health Insurance Portability and Accountability Act (HIPAA), requires that all health care facilities have policies regarding the protection of health information. Vail-Summit Orthopaedics (VSO) has policies in place regarding how we handle and protect the information about the health care you receive in our facilities. The following is a summary of our policies regarding **OUR** responsibilities and **YOUR** rights:

VSOSM RESPONSIBILITIES

- ▶ Must make every effort to keep your health information private and confidential.
- ▶ **MAY NOT** release information about you/your health care without your written permission except:
 - for your treatment in our facility or other facility to which we refer you
 - to process payment from your insurance company or other funding source
 - for health care operations (internal quality management activities, audits).
 - to law enforcement officials (where reporting is required by law) or information provided to health oversight agencies (Colorado Department of Health).

YOUR RIGHTS

You have the right to:

- ▶ see our policies regarding how we handle your private health information
- ▶ request restrictions on the use or disclosure of your health information
- ▶ inspect and copy your health information
- ▶ request an amendment or change to your health information
- ▶ file complaints about VSO privacy practices
- ▶ see a list of persons/agencies to whom we have disclosed your health information.

Electronic Format

***I acknowledge that Vail-Summit Orthopaedics keep their patient records in electronic format only.
Original documents are destroyed after being entered into the electronic format.***

Vail-Summit Orthopaedics endorses, supports, and participates in electronic Health Information Exchange (HIE) as a means to improve the quality of your health and healthcare experience. Using HIE helps your health care providers to more effectively share information and provide you with better care. The HIE also enables emergency medical personnel and other providers who are treating you to have immediate access to your medical data that may be critical for your care. However, you may choose to opt-out of participation in the CORHIO HIE, or cancel an opt-out choice, at any time.

VSO's full "Notice of Health Information Privacy Practices" will be provided a copy for you to read at the reception desk, in the waiting room, and posted on the wall in the clinical rooms. Please review the information. You can also access it on our website – www.vsortho.com.

I HEREBY ACKNOWLEDGE receipt of Vail-Summit Orthopaedic's NOTICE OF HEALTH INFORMATION PRIVACY PRACTICES and CMS MEDICARE DMEPOS SUPPLIER STANDARDS. Please print your name, sign and date as indicated below:

Printed Name

Signature

Date

AND if Minor (17 years of age or younger), print name of Minor and relationship

(A copy of this acknowledgment will be kept in your patient file. It will expire ten (10) years from the date it was signed.)